

Committee Members	
Jon Crimmins- District Three	X
Alton Palmer- District Four	A
Racheal Hendrickson – District One	X
Pedro Vazquez – District Four	X
Liz Blackwell-Moore	X
Katherine Cahoon	X
Courtney Kemp	X
Staff Members	
Sandra Warren	X
Travis Kennedy	X

Call to Order

Item 2. Discussion and Vote on the City of Westbrook’s request for the AAC. The City of Westbrook asked the AAC if they would consider taking this amended application separate from our application process. In replace of the TBD LLC application.

Discussion: The committee had a very thoughtful discussion regarding the new proposal and released that we have both additional rounds of funding and questions about the current plan presented during today’s meeting and as proposed by the City of Westbrook. As such the committee felt that we need to have questions answered and that to keep the integrity of the application move this to a full review.

Recommendation by Committee Chair: The city of Westbrook to do be considered for a full application and move into the Round 2 Application process so they can compete and complete the full application with an emphasis on:

- What will fill the retail space?
- DEI practices.

Discussion by Committee members asked that we not limit this to just retail space and DEI Practices.

Motion by Committee Chair: Proposed application submitted by the City of Westbrook is to be allowed to submit a full application with the caveat that the County will be asking for DEI Practices and retail space to be outlined as well as addressing any additional questions should they arise.

Seconded by Racheal Hendrickson

Jon Crimmins AAC Chair: Any discussion on the Motion? Hearing none, we will do a roll Call:

Committee Member	Yes	No	Abstain
Jon Crimmins- District Three	x		
Racheal Hendrickson – District One	x		
Pedro Vazquez – District Four	x		

Liz Blackwell-Moore	x		
Katherine Cahoon	x		
Courtney Kemp	x		
	x		

Motion approved by: Jon Crimmins Committee Chair, motion carries with a 6-0 vote.

Item 3. Continued Discuss regarding DEIA Practices.

Staff reviewed and provided the existing and suggested DEI data requirements.

Committee Discussion: Committee Member Pedro Vazquez having a very extensive Background in DEI gave the committee an overview of what should be expected of agencies and why in which that information can be verified and obtained. Beyond just that you are committed to DEI but give us examples.

Such as do you have a board that is set up for DEI within your Company?

How is your board set up?

Does your board include people of Color?

Does your board include people of LGBTQ?

Are you providing any training for people in your company?

The committee also talked about best practices and measures to put in place to ensure that those practices are being done and that the sub awardee will be held accounting for ensuring that they are and should they not comply those funds will be held back from the sub awardee.

What is the companies' web presence? For example, if a tab reads community engagement if you get a 404 not found it's then clear that they are not a committee to DEI.

Committee members will come up with a list of questions to go out to the current applicants and those will be built inhe any other applications that go out regarding ARPA funding. Staff also identified that they will be hosting training for those who will be awarded funds this round and will carve out a section on DEI and go over what is expected and within reason what we will ask of awardees under this process.

Item 4. Outline the next steps for the remaining applications not reviewed and scored from those received as final applications.

- a.) Per County Commissioners Guidance Projects that did not outline Sustainability OR One-time expense will need to do prior to review.
- b.) Does the Committee want to review the TP3 & TP4 list and pick out projects to be reviewed based on specific factors? Should these be done by Staff?
- c.) Timeline?

Discussion: Committee suggested that we provide applicants within the remaining tiers notification of the County's position on the need to be sustainable and or one-time funding expenditures with clear justification. Also, provide the applicants with the DEI practices and questions to also answer. Allow for applicants to revise their applications and resubmit updates to the County. Then have staff internally look at those projects to see which ones should be reviewed.

Motion: Request the Commissioners review and approved the Committee's outline for Round 2 Review which will allow staff to provide applicants the information requested up front, and as outlined. Staff will then take the updated feedback and conduct an internal review. This internal review will then either deny applicants or allow them to move forward to a review of the AAC.

Motion By Jon Crimmins

Seconded by Racheal Hendrickson

Item 4: *Public Comment: None*

Item 5. *Other Business- None*

Item 6. Adjourn 48.56

Motion to adjourn by Racheal Hendrickson

Seconded Liz Blackwell- Moore