

<b>Committee Members</b>	
Jon Crimmins- District Three	<b>X</b>
Alton Palmer- District Four	<b>X</b>
Racheal Hendrickson – District One	<b>x</b>
Pedro Vazquez – District Four	<b>A</b>
Liz Blackwell-Moore	<b>x</b>
Katherine Cahoon	<b>x</b>
Courtney Kemp	<b>X</b>
<b>Staff Members</b>	
Sandra Warren	<b>X</b>
Travis Kennedy	<b>x</b>

**Call to Order**

Jon Crimmins Committee Chair Called meeting to order at 11:08 am

**Item 1.** Sandra Warren introduces herself and asks each member to also provide a brief introduction.

**Item 2.** Approval of Meeting Minutes from December 21, 2022. Chairmen Crimmins asked for a motion for approval:

**Motion for approval by:** Rachel Hendrickson

**Seconded by:** Courtney Kemp

No discussion on the motion

**MOTION CARRIES 7 approve 0 abstain**

**Item 3:** Sandy Warren provided a brief overview of the ARPA Definition recently provided by Treasury for Impacted VS Disproportionately Impacted Classes

**Item 4: Other Business**

**Question 1:** Chairmen Crimmins asked how many applications do we have so far and if we will see everyone apply from the Pre-application round. Prior to the close of the portal, it appeared that we would have close to 100 applicants. We will conduct an internal review process and associate those applications that align with Tier1 & Tier 2 for reviewers.

**Question 2:** Racheal asked if applicants will be allowed to submit additional information above and beyond what was submitted within the application if the committee requested this additional information. The response by Sandy was that we would be flexible and allow for any additional information to come from applicants.

Update from Sandy regarding the next meeting, this will be informal and will host the Neighborly software team to demonstrate the portal we will access for our application review process.

Motion by Chairmen Crimmins to Move to adjournment. Motion by Racheal Hendrickson, Second by Courtney Kemp. Motion moved for adjournment.