

<b>Committee Members</b>	
Jon Crimmins- District Three	<b>X</b>
Alton Palmer- District Four	<b>X</b>
Racheal Hendrickson – District One	<b>x</b>
Pedro Vazquez – District Four	<b>X</b>
Liz Blackwell-Moore	<b>x</b>
Katherine Cahoon	<b>x</b>
Courtney Kemp	<b>X</b>
<b>Staff Members</b>	
Sandra Warren	<b>X</b>
Travis Kennedy	<b>x</b>

**Call to Order**

Sandra Warren called the meeting to order at 11:05 am

**Item 1.** Sandra Warren introduces herself and asks each member to also provide a brief introduction.

**Item 2.** Overview of ARPA and the Charge of the Committee.

Sandra Warren Provided a brief overview of the ARPA program via a PowerPoint Presentation and discussed the duties of the committee they have been charged with.

**Item 3.** Approval of Hybrid Participation Policy

Sandra Warren, explains the remote policy options and the procedure to approve them.

**MOTION Jon Crimmins** moved to approve the Hybrid Remote Participation Policy, seconded by Racheal Hendrickson.

**MOTION CARRIES 7 approve 0 abstain**

**Item 4.** Meeting Schedule.

Sandra Warren asked the committee to select a meeting schedule. Members provided feedback and selected a meeting schedule for every other Tuesday at 11:00 am.

Sandra Warren thanked everyone on the committee for their time today and expresses her appreciation.