

HSGP FY21 Meeting

Cumberland County Emergency Management Agency

April 5, 2021

Meeting Rules of Engagement (RoE)

- Please ensure you are on **Mute** when not speaking
- Sharing your video feed is up to you
- Use the **Chat** feature to ask questions/provide input
- We will keep this short and follow up on items offline with you
- This meeting will be recorded and available on [CCEMA's website](#).

Agenda

- Overview – Matt Mahar, CCEMA Director
- Application Package – Emily Kaster, CCEMA Deputy Director
- Questions/Answers

Welcome & Overview

Matthew Mahar, Director CCEMA

HSGP FY21 Funding Overview

- \$4.6M to Maine (level)
- Cumberland County allocation is \$205,644.74
 - Portland, South Portland receive direct allocations from MEMA, and are not included in the Cumberland County grant process
- Change – 5 federal priorities
 - Cybersecurity (5% county level, 2.5% state)
 - Protection of soft targets/crowded places (5% state)
 - Enhancing info & intel sharing (5% state)
 - Combating domestic violent extremism (new, 5% county level, 2.5% state level)
 - Addressing emerging threats (5%)
- Law Enforcement/Terrorism Prevention requirement remains (25%)
- Hazmat requirement remains (\$5,000 to PVHMT, \$15,000 to Brunswick)

HSGP FY21 Funding Overview - Requirements

Cumberland County allocation is **\$205,644.74**

- \$10,282.24+ must support Cybersecurity
- \$10,282.24+ must support efforts to counter domestic violent extremism
- \$10,282.24+ must address emerging threats
- \$30,846.72 total must be spent on these 3 priorities

AND

- \$51,411.19 must support Law Enforcement/Terrorism Prevention requirement (25%)
- \$5,000 to PVHMT
- \$15,000 to Brunswick Hazmat Team

Grant Changes

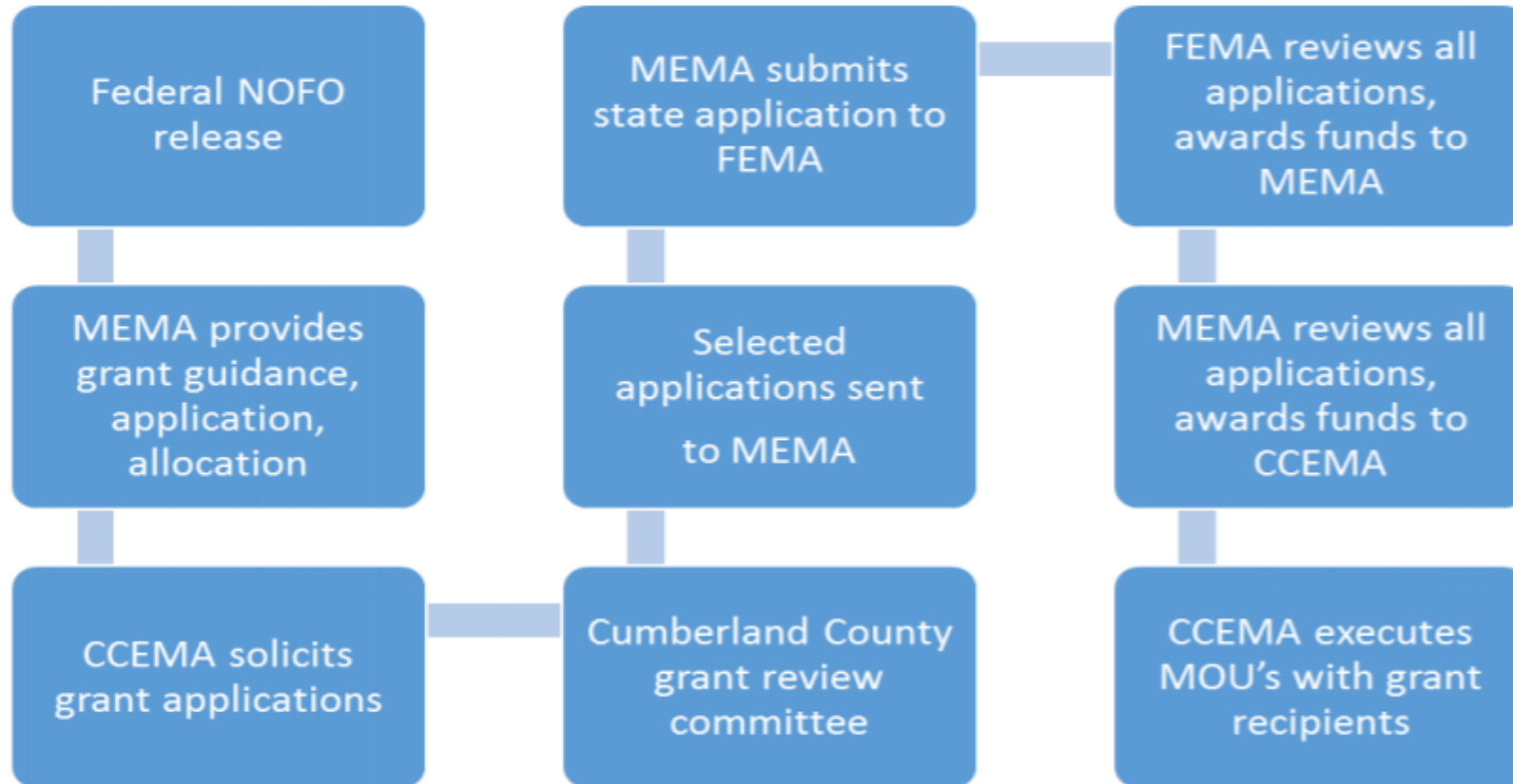
- Changes made for FY21 Grant Process
 - More extensive package required
 - New advisory council makeup (no longer the applicants)
 - Prioritization of projects will be separated from approval of projects
 - Compressed expense window (2 year period of performance)
- Reasons for changes
 - Stricter requirements from both FEMA and MEMA
 - Tighter deadlines to meet
 - Better stewardship of the grant funding is needed
 - Continual expenditure issues with grant funding
 - Lack of granularity on reasons that projects are receiving funding
 - Lack of project documentation for use with end of funding cycle money

Application Overview

Emily Kaster, Deputy Director CCEMA

HSGP FY21 Process: Where We Stand

Figure 1: HSGP Award Process



For more information, visit www.cumberlandcounty.org/ema & click “Grant Funding”

Application Part I: Preliminary Projects

- Send an email to ccema@cumberlandcounty.org
- In the email, please include:
 - Your name and contact information (email, direct phone number)
 - 1-2 sentence description of your preliminary project.
 - Which disciplines/groups are involved (LE, PSAP, FD, EMS, churches, etc.)
 - Estimated project budget (just a rough dollar figure)
 - Which POETE element/s your project aligns with
 - Planning, Organization, Equipment, Training, Exercise
- Due date is **1600 on 4/14/21 (firm)**
- You will receive a confirmation email within 24 hours

Application Part 2: Application Package

- Full application **due by 1600 on May 14, 2021** to ccema@cumberlandcounty.org
 - You will receive a confirmation email within 48 hours
- We will only accept complete & electronic applications
- Staff can answer process questions, but we cannot advise on the content of your application
- Application components:
 - Part 1: Letter of Support (municipalities – signed by Local EMA & Municipal Administrator)
 - Part 2: Project Narrative
 - Part 3: Project Budget with supporting quotes/pricing
 - Optional Part 4: Supporting Documents (AAR, State/Fed guidance, etc.)
 - Part 5: Grant Performance History (CCEMA completes this)

Recommendations and Reminders

1. Read the CCEMA Finance Guidebook, FEMA FY21 HSGP NOFO, and the application in its entirety
2. Review the Cumberland County THIRA, AARs, local capability assessments or gap analysis, best practice doctrine, etc.
3. Meet and discuss project ideas (within your town, within your discipline) to coordinate & integrate additional stakeholders
4. Strongly urge applicants to focus on federal priorities – funding is limited for non-federal priority projects
5. Think multi-disciplinary, multi-jurisdictional, whole of community
6. Remember this funding is not for operational/day to day needs. This grant cannot supplant local/county/state funding.
7. Reminder that MMF's (Grant Modifications) are slow and painful. By carefully thinking through grant projects, we should be reducing the # of MMF's.
8. All projects must have a strong nexus to terrorism/homeland security

Application Part 3: Applications Reviewed

- Council Obligations:

- Council members will be appointed by the CCEMA Director
- Attend the Grant Council Day in person
- Council meeting date is 5/21/21 at the Cross Insurance Arena
- Listen to a kickoff THIRA brief
- Review grant application packages, listen to applicant briefings
- Score projects using the CCEMA Scoring Rubric

- Applicant Obligations:

- Attend or send a designee to the Grant Council Day on 5/21/21
- Provide a brief overview of your project (2-3 minutes) and answer questions.
- Attendance may be virtual or in person for applicants.

Application Document Walk-Through

Emily Kaster

Final Thoughts or Questions?



Cumberland County Emergency Management Agency