

**CUMBERLAND COUNTY REGIONAL COMMUNICATIONS BOARD  
MEETING MINUTES  
01-26-2009**

**ATTENDANCE:**

**Ronald Shepherd  
Gary Sacco  
Holly Hancock  
Melinda Dyer  
Bruce Tupper  
David Libby  
James Budway  
Alan Dolloff  
Ang Mazzone**

**Robert Lefebvre  
Rod Buelieu  
Chris Pond  
Karen Turgeon  
Bruce Crawford  
John Small  
William Holmes  
Donald Durrah**

- Meeting was called to order at 1710 Hours
- Motion was made by Ang Mazzone to accept the minutes of the October 6<sup>th</sup>, 2008 as written
- Motion was seconded by Ron Shepherd
- Vote (U)
  
- Chair of the board takes the time to introduce the new members and welcomes them to the board. He advises the board of the additions from Casco, Naples, Raymond, and Harrison.

**2. Agenda Item: 2-1-1 Presentation**

- Board was introduced to Karen Turgeon from 2-1-1 and was given some background information on the services that 2-1-1 provides. In addition the board was told of the current call flow at the office.
- Chair explains his concerns with 2-1-1 giving our private numbers to Town Officials for heat related issues.
- Board decides to table this discussion on the CCRCC providing after hour services until next meeting.

**3. Agenda Item: Paging Update.**

- John Joy was unavailable to attend the meeting so this was tabled until the next board meeting

#### **4. Agenda Item: Radio Service Contract**

- Chair turns the floor over to Director Holmes for him to discuss the reasons for changing vendors and signing a service contract with RCM.
- Director Holmes advised the board that there are several reasons why he feels that a Contract with RCM would be beneficial for the CCRCC and its members.
- Ang Mazzone makes motion to approve a contract with RCM for services
- Motion was seconded by Dave Libby
- Vote (u)

#### **5. Agenda Item: Update on Microwave Project**

- Director Holmes advised the board of the update on the radio and microwave project.
- He informs the board of the current status of the project and securing tower sites.
- He explains that the Harrison failed the structural analysis and the tower needs to be serviced
- Director Holmes explains the change to board about the Harpswell Tower and that they have decided to use Oak Hill tower in Brunswick for the time being.

#### **6. Agenda Item: Community Connection to Microwave**

- Director Holmes advised the board of the initial cost and how that it originally only including the Towns that we had at the time the grant was submitted. He explains that it was a total of 10 agencies.
- Director Holmes urged the members to make contact with RCM about getting connected and what will be needed for their particular set ups.
- Director Holmes advises the members that there may be a monthly tower charge associated with connecting to the Countywide Microwave system. He said he expects it to be \$300 to \$400 per month.

#### **7. Agenda Item : Narrow Band Requirement**

- Director Holmes advised the board that by 2013 all the agencies will need to transfer to narrow band. Communities should begin to purchase narrow band radio equipment in preparation for the cutover and should contact their radio vendor to have the frequencies licensed as narrowband.

## **8. Radio Identifiers**

- Board was advised that the CCRCC does have the technology to allow them to install identifiers to their radios. Bill explained that this would be beneficial for all parties involved.

## **9. Agenda Item: Employee of Quarter and Employee of Year**

- Director Holmes announced the Employee of the Quarter – KIM DROWN
- Director Holmes announced the Employee of the Year – Melinda Dyer.
- Director Holmes advised the board that Kim was unable to attend and then presented Melinda Dyer with an award as the CCRCC Employee of the Year.

## **10. Agenda Item: CCRCC Minister on staff**

- Chair advised the board that the CCRCC has a minister that has begun training as a dispatcher.
- The Director advised the agencies that work with the Communications Center that the Employee Ed Waitley can be used by them when needed.
- Board was advised that if they needed his services to make contact with CCRCC.

## **11. Agenda Item : Maine States Ems “ Rule Change “**

- Chair expresses his concern with the recent State EMS rule change. He recommends that the board members take the time to read them. He explains some of his concerns with the wording and the cost of training members.
- Chair also recommends that the members make comments on the State Website reference their concerns. He also would like to recommend that the board may want to entertain writing a letter to the State EMS office reference the process.
  
- Ang Mazzone added a story reference a Fire that was transferred incorrectly by the Maine State Police during a Fire on New Years day. He just wanted the board to be aware that this is a perfect example of the issue with Cell phone calls going to the Maine State Police.
  
- Ang Mazzone made motion that we adjourn
- Motion was seconded by Ronald Shepherd.
- Vote (U)

**Meeting Adjourned at 1855 Hours**

