

**CUMBERLAND COUNTY BOARD MEETING MINUTES**  
**March 17, 2008**

**ATTENDANCE**

William Holmes	Ronald Shepherd
Donald Durrah	Robert Lefebvre
Alan Dolloff	David Libby
Dick Clark	Crickett Tupper
Bill Whitten	Ang Manzoni
Donald Goulet	Charlie Hammond
Deborah Plummer	Rick Plummer

- Meeting called to order at 1712 hours
- Chair introduces Chief Plummer from Gray Fire and Ang Manzoni from Cumberland Police to the board.

**OLD BUSINESS**

- Alan Dolloff made motion that the minutes from the last meeting be approved as written
- Motion was seconded by Ronald Shepherd  
Vote (U)

**NEW BUSINESS**

- Year end reports were handed out to the board members.
- Chair introduces Deborah Plummer to the board and presents her with “Outstanding Service Award” for her dedicated service to the CCRCC.
- Chair advises the board in reference to the new contract with the Town of Cumberland to begin on or before July 1<sup>st</sup>, 2008. Chair requesting a motion to take a vote on accepting the contract.
- Dave Libby makes a motion to approve the Town Of Cumberland Contract / Motion was seconded by Ronald Shepherd / Vote (U)

Chair introduces next agenda item update given to board on Community Partnerships

- York County Meeting was discussed and the board was advised they have decided to go to Sanford.
- Sebago has decided to go to Standish for Dispatch Services
- Update given to board on the status of Yarmouth/ North Yarmouth – Towns should be voting sometime this month

- Board was advised that on April 8<sup>th</sup>, 2008 that the CCRCC will be going to Casco for a presentation.
- Board was advised that Windham has expressed some interest as well and that they are working on setting a date for a presentation.
- Freeport/Pownal update was given to the board
- Board was advised that Brunswick has also asked for proposal.
  
- Director Holmes addresses Deborah Plummer for Vice Chair Gary Sacco since he could not be at the meeting. Gary wanted Director Holmes to make sure that he relayed to Deborah Plummer his thanks for all she did for the CCRCC board
- Director Holmes than advises the board that he is proud of the Job that the staff at the CCRCC have been doing. He advises the board that he feels the reason why we are getting more requests for proposals is directly related to the professional job being done by the staff at the CCRCC.
  
- Donald Goulet from the Sheriffs inquires about staffing and stations when a new contract has been signed. He wanted to know how it works with staff and stations. Director Holmes advises him on the formula used and that the contract cost goes directly to staffing. Director Holmes uses Yarmouth/Cumberland as the example to explain the process and to introduce the possibility of getting call takers.
  
- Chair takes the time to introduce a topic to the board for them to be thinking about for the next meeting. Chair states that as the CCRCC proceeds forward and the need arises for more call takers that they may want to think about charging for PSAP services.

Chair introduces to the board the option that has been presented to the CCRCC reference Cell phone.

- Director Holmes advises the board that the CCRCC has been given the technology to receive cellular phone calls direct rather than having them transferred from the State Police. He tells board that we can opt-in to the system in parts so we can make sure that we do not overload the Communications Center. He explains that we can start by carriers such ATT, Verizon, etc.
- Board has discussion on the matter and requested that the director provide them with call data before they make decision.
- Director Holmes also advises the board that for agencies like the Sheriffs Office taking the calls could mean an influx in calls for service.
- Discussion was had by the board reference taking them on. Chair shares a story with the board about a call in Gorham where the Maine State Police delayed the call.
- Director Holmes advises that he will get some figures and statistics for them to review.

- Chair advises board of a new function of the 9-1-1 system. He tells board that in the future the CCRCC will have the capabilities to get aerial photography off the 9-1-1 System. Director Holmes explains that the photography will be available thru the 9-1-1 system map star.

#### BOARD TAKES A 5 MINUTE BREAK

#### BOARD MEETING WAS CALLED BACK TO ORDER AT 1826 HOURS

- Chair updates board on the recent events regarding the Radio Study.
- He advises the board the consultant that was originally hired has resigned from the position.
- Director Holmes explains that the committee has requested that another consultant be hired. He explains that there are three offers for a new consultant. Director Holmes and the Chair explained to the board that the technical committee has reviewed each bid and recommends that we hire Kimball & Associates to continue the radio process. They explain that because Kimball had done the original study and has already done some research on the plan that Kimball would be the logical decision. They explain that the committee feels that because Kimball is already on board with the option we are looking at that they would be able to step in right away to continue the process. The board was advised that because of the change in consultant that there may be a delay in the process but the committee felt that it would be a shorter delay if Kimball's was the company used.
- Deputy County Manager also advises that because this study does include portables and car radio's which will allow communities to get a better price on them and the intent is to lock the vendor into a price for at least one year.
- Dave Libby Makes motion to move forward with hiring Kimball's as the consultant to help the County through the process and design of the new radio system. Motion was seconded by Ronald Shepherd/ Vote (U)
- Chair turns the floor over to Director Holmes for discussion on the expansion project. William Holmes explains to board the need for the following items:
  1. Adding Restrooms
  2. Telephone
  3. Zetron Radio System upgrades
  4. Need for IMC server

In addition he advises the board that the funding has been located and this will be discussed at next months meeting. In addition they are looking for a motion from the floor to move forward with the plan. - Motion was made by Alan Dolloff to continue with the project and was seconded Dave Libby / Vote (U)

NEXT MEETING APRIL 14<sup>th</sup>, 2008 1700 HOURS- Motion was made by Donald Goulet to adjourn and seconded by Dick Clark. Vote (U)

