

Action Item:

08-129 Approval, Cumberland County Adoption of 2009 Budget

Cumberland County Adoption of 2009 Budget

0 <u>2% COLA for Employees</u>			
<i>Manager's Recommendation.....</i>	\$	120,000	
<i>BAC Recommendation.....</i>		\$	120,000
<i>Motion to set COLA for all Depts. at</i>		\$	120,000
<i>Note: COLA is already factored in below</i>			

Motion by Commissioner Feeney to set the COLA for Employees for Fiscal Year 2009 at 2%. Seconded by Commissioner Shaughnessy, so voted unanimously.

1 <u>District Attorney</u>			
<i>Manager's Recommendation.....</i>	\$	1,385,350	
<i>BAC Recommendation.....</i>		\$	1,385,350
<i>Motion to set District Attorney budget at</i>		\$	1,385,350

Motion by Commissioner Shaughnessy to set the District Attorney Budget for Fiscal Year 2009 at \$1,385,350. Seconded by Commissioner Feeney, so voted unanimously.

2 <u>Emergency Management Agency (EMA)</u>			
<i>Manager's Recommendation.....</i>	\$	362,089	
<i>BAC Recommendation.....</i>		\$	362,089
<i>Motion to set Emergency Management Budget at</i>		\$	362,089

Motion by Commissioner Feeney to set the Emergency Management Agency Budget for Fiscal Year 2009 at 362089. Seconded by Commissioner Shaughnessy, so voted unanimously.

The Manager indicated this has been a very difficult budget with 7 positions being eliminated with some employees taking advantage of the retirement incentive plan developed by the Human Resources Department. One of the changes with this department's budget is the inclusion of \$50,000 for the HazMat response teams. The other \$50,000 is in our Capital Improvement Program for 2009. This change is so that we can make the HazMat funding an ongoing part of the EMA operating budget.

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3 Executive Office-Administration

<i>Manager's Recommendation</i>	\$	618,012
<i>BAC Recommendation</i>	\$	548,012
<i>Motion to set Executive Department Admin Budget at</i>	\$	618,012

Motion by Commissioner Shaughnessy to set the Executive Office-Administration Budget for Fiscal Year 2009 at \$618,012. Seconded by Commissioner Feeney, so voted unanimously.

Commissioner Shaughnessy indicated there is a difference of \$70,000 between the BAC and the Manager's recommendation. The Manager explained that 3 or 4 years ago he made a recommendation to set up a separate Federal Grants/Special Project account, so that the County could work with the municipalities to pursue community development funds from HUD in Washington, D.C. called the "Urban Entitlement Program.". Now that the program is going on three years old and we are doing more special projects it makes sense to transfer this account to the Executive Department where this work is being done with a Grants/Special Projects Coordinator who reports directly to the County manger.

4 Executive Office-Garage

<i>Manager's Recommendation</i>	\$	81,301
<i>BAC Recommendation</i>	\$	81,301
<i>Motion to set Executive Dept-Garage Budget at</i>	\$	81,301

Motion by Commissioner Feeney to set the Executive Office-Garage Budget for Fiscal Year 2009 at \$81,301. Seconded by Commissioner Shaughnessy, so voted unanimously.

5 Information Technology

<i>Manager's Recommendation</i>	\$	576,280
<i>BAC Recommendation</i>	\$	576,280
<i>Motion to set Information Technology Budget at</i>	\$	576,280

Motion by Commissioner Shaughnessy to set the Information Technology Budget for Fiscal Year 2009 at \$576,280. Seconded by Commissioner Feeney, so voted unanimously.

The Manager indicated this is a priority based budget and one of the priorities is technology. There is a recommendation to hire a new person that will be involved with GIS and will also work with municipalities that are interested in contracting with the County for IT services.

6 Human Resources

<i>Manager's Recommendation</i>	\$	262,762
<i>BAC Recommendation</i>	\$	262,762
<i>Motion to set Human Resources Budget at</i>	\$	262,762

Motion by Commissioner Feeney to set the Human Resources Budget for Fiscal Year 2009 at \$262,762. Seconded by Commissioner Shaughnessy, so voted unanimously.

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7 Facilities Department

<i>Manager's Recommendation.....</i>	\$	1,580,867
<i>BAC Recommendation.....</i>	\$	1,580,867
<i>Motion to set Facilities Department Budget at</i>	\$	1,580,867

Motion by Commissioner Shaughnessy to set the Facilities Department Budget for Fiscal Year 2009 at \$1,580,867.
Seconded by Commissioner Feeney, so voted unanimously.

The Manager indicated there are 3 positions being eliminated in this department with the adoption of this budget. Two positions were paid by the State courts to provide custodial service on the state side and the third position was county funded. Two of the individuals did qualify for the retirement incentive plan. Approximately half of the Facilities Budget has been shifted into the Jail Budget.

8 Registry of Deeds

<i>Manager's Recommendation.....</i>	\$	810,659
<i>BAC Recommendation.....</i>	\$	810,659
<i>Motion to set Register of Deeds Budget at</i>	\$	810,659

Motion by Commissioner Feeney to set the Registry of Deeds Budget for Fiscal Year 2009 at \$810,659.
Seconded by Commissioner Shaughnessy, so voted unanimously.

The Manager indicated the Reg. of Deeds revenues are down because of the economy and fewer housing transactions. Therefore two positions in the Reg. of Deeds office have been eliminated. In the future, we will address the staffing situation when the economy bounces back.

9 Registry of Probate

<i>Manager's Recommendation.....</i>	\$	488,300
<i>BAC Recommendation.....</i>	\$	488,300
<i>Motion to set Registry of Probate Budget at</i>	\$	488,300

Motion by Commissioner Shaughnessy to set the Reg. of Probate Budget for Fiscal Year 2009 at \$488,300.
Seconded by Commissioner Feeney, so voted unanimously.

The Manager indicated there is one position scheduled to be eliminate which will make it more challenging for the Probate offices.

10 Finance Department

<i>Manager's Recommendation.....</i>	\$	343,231
<i>BAC Recommendation.....</i>	\$	343,231
<i>Motion to set Finance Department Budget at</i>	\$	343,231

Motion by Commissioner Feeney to set the Finance Department Budget for Fiscal Year 2009 at \$343,231.
Seconded by Commissioner Shaughnessy, so voted unanimously.

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11 Treasurer

<i>Manager's Recommendation</i>	\$	35,704
<i>BAC Recommendation</i>	\$	35,704
<i>Motion to set Treasurer Budget at</i>	\$	35,704

Motion by Commissioner Shaughnessy to set the Treasurer's Budget for Fiscal Year 2009 at \$35,704. Seconded by Commissioner Feeney, so voted unanimously.

12 Communications Department

<i>Manager's Recommendation</i>	\$	1,049,390
<i>BAC Recommendation</i>	\$	1,011,390
<i>Motion to set Communications Department Budget at</i>	\$	1,049,390

Motion by Commissioner Feeney to set the Communications Budget for Fiscal Year 2009 at \$1,049,390. Seconded by Commissioner Shaughnessy, so voted unanimously.

The Manager indicated the Communications Department has grown over the last few years and is one of the priorities in this Budget. There is a need for additional call takers and recommends one call taker be added to the Communications Dept.

13 Sheriff's Office-Administration

<i>Manager's Recommendation</i>	\$	896,394
<i>BAC Recommendation</i>	\$	896,394
<i>Motion to set Sheriff's Office Budget at</i>	\$	896,394

Motion by Commissioner Shaughnessy to set the Sheriff's Office - Administration Budget for Fiscal Year 2009 at \$896,394. Seconded by Commissioner Feeney, so voted unanimously.

The Manager indicated the Fiscal Officer at the Sheriff's Office is retiring as part of the incentive retirement plan and the position is being eliminated. The Finance Director and Purchasing Agent will pick up the responsibilities of that position.

14 Sheriff's Office Law Enforcement

<i>Manager's Recommendation</i>	\$	3,620,408
<i>BAC Recommendation</i>	\$	3,658,408
<i>Motion to set Sheriff's Office Budget at</i>	\$	3,620,408

Motion by Commissioner Feeney to set the Sheriff's Office Law Enforcement Budget for Fiscal Year 2009 at \$3,620,408. Seconded by Commissioner Shaughnessy, so voted unanimously.

The Manager indicated in terms of this Budget this is the most important area in terms of increases to this Budget. This is the single largest expenditure increase in the departmental budget and is the largest annual investment that has been made in law enforcement in the last 10 years. Deputies will get increased training and there is more funding for overtime. There are two new positions - a Deputy Sargent and a Deputy position. To help pay for one of these positions it was decided to lease the cruisers instead of purchasing them. It saves over \$150,000 by leasing vehicles for the 2009 Budget. We are also using this money to pay for the call taker at the Communications Center.

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15 Sheriff's Office-Civil Division

<i>Manager's Recommendation</i>	\$	274,308	
<i>BAC Recommendation</i>	\$	274,308	
<i>Motion to set Sheriff's Office Budget at</i>			\$ 274,308

Motion by Commissioner Shaughnessy to set the Sheriff's Office-Civil Division Budget for Fiscal Year 2009 at \$274,308. Seconded by Commissioner Feeney, so voted unanimously.

16 Debt Service Principal

<i>Manager's Recommendation</i>	\$	2,245,301	
<i>BAC Recommendation</i>	\$	2,245,301	
<i>Motion to set Debt Service Budget at</i>			\$ 2,245,301

Motion by Commissioner Feeney to set the Debt Service Principal Budget for Fiscal Year 2009 at \$2,245,301. Seconded by Commissioner Shaughnessy, so voted unanimously.

17 Debt Interest Bonds

<i>Manager's Recommendation</i>	\$	363,734	
<i>BAC Recommendation</i>	\$	363,734	
<i>Motion to set Debt Interest Bonds Budget at</i>			\$ 363,734

Motion by Commissioner Shaughnessy to set the Debt Interest Bonds for Fiscal Year 2009 at \$363,734. Seconded by Commissioner Feeney, so voted unanimously.

17A Federal Grant Contract

<i>Manager's Recommendation</i>	\$	-	
<i>BAC Recommendation</i>	\$	70,000	
<i>Motion to set Federal grants Budget at</i>			\$ -

Motion by Commissioner Feeney to eliminate the line item for the Federal Grant Budget in our Budget. recommended by the BAC. Seconded by Commissioner Shaughnessy, so voted unanimously.

The Manager indicated this is the account being moved into the Executive Department.

18 Debt Expense Loans

<i>Manager's Recommendation</i>	\$	190,500	
<i>BAC Recommendation</i>	\$	190,500	
<i>Motion to set Debt Expense Loans Budget at</i>			\$ 190,500

Motion by Commissioner Shaughnessy to set the Debt Expense Loans Budget for Fiscal Year 2009 at \$190,500. Seconded by Commissioner Feeney, so voted unanimously.

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19 Grants

<i>Manager's Recommendation.....</i>	\$	135,904
<i>BAC Recommendation.....</i>	\$	135,904
<i>Motion to set Grants Budget at</i>	\$	135,904

Motion by Commissioner Feeney to set the Grants Budget for Fiscal Year 2009 at \$135,904. Seconded by Commissioner Shaughnessy, so voted unanimously.

The Manager indicated there are five organizations the County funds that belong to the County Partners. Historically, counties by state statute have been encouraged to provide funding for the extension associations. The Cumberland County Extension Association will be funded \$105,000; Cumberland County Soil & Water will be funded \$14,000; Portland Public Library will be funded \$11,808; So. Maine Emergency Medical Services will be funded \$4,346 and Threshold to Maine will be funded \$750.

20 Pension Life

<i>Manager's Recommendation.....</i>	\$	1,500
<i>BAC Recommendation.....</i>	\$	1,500
<i>Motion to set Pension Life Budget at</i>	\$	1,500

Motion by Commissioner Shaughnessy to set Pension Life Budget for Fiscal Year 2009 at \$1,500. Seconded by Commissioner Feeney, so voted unanimously.

21 Human Services

<i>Manager's Recommendation.....</i>	\$	194,659
<i>BAC Recommendation.....</i>	\$	194,659
<i>Motion to set Human Services Budget at</i>	\$	194,659

Motion by Commissioner Feeney to set the Human Services Budget for Fiscal Year 2009 at \$194,659. Seconded by Commissioner Shaughnessy, so voted unanimously.

The Manager indicated over the last 10 years we have reduced the most funding by percentage to the human services agencies. At one time we provided funding to the agencies in the amount of almost \$400,000. There are about 20 agencies that will be now flat funded. This funding will be reevaluated in the 2010 Budget.

22 Contingent Account

<i>Manager's Recommendation.....</i>	\$	40,000
<i>BAC Recommendation.....</i>	\$	40,000
<i>Motion to set Contingency Account Budget at</i>	\$	40,000

Motion by Commissioner Shaughnessy to set the Contingent Account Budget for Fiscal Year 2009 at \$40,000. Seconded by Commissioner Feeney, so voted unanimously.

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23 Salary/Benefits/Termination Pay

<i>Manager's Recommendation</i>	\$	3,300	
<i>BAC Recommendation</i>			\$ 3,300
<i>Motion to set Sal/Ben/Term Pay Budget at</i>			\$ 3,300

Motion by Commissioner Feeney to set the Salary/Benefit/Termination Pay Budget for Fiscal Year 2009 at \$3,300. Seconded by Commissioner Shaughnessy, so voted unanimously.

24 Unemployment Insurance

<i>Manager's Recommendation</i>	\$	25,000	
<i>BAC Recommendation</i>			\$ 25,000
<i>Motion to set Unemployment Insurance Budget at</i>			\$ 25,000

Motion by Commissioner Shaughnessy to set the Unemployment Insurance Budget for Fiscal Year 2009 at \$25,000. Seconded by Commissioner Feeney, so voted unanimously.

25 Referendum & Public Information

<i>Manager's Recommendation</i>	\$	50,000	
<i>BAC Recommendation</i>			\$ 50,000
<i>Motion to set Referendum & Public Info Budget at</i>			\$ 50,000

Motion by Commissioner Feeney to set the Referendum & Public Information Budget for Fiscal Year 2009 at \$50,000. Seconded by Commissioner Shaughnessy, so voted unanimously.

**COUNTY PORTION OF THE BUDGET
FOR INFORMATION ONLY:**

	<u>MGR Recom</u>	<u>BAC Recom</u>	<u>Comm Recom</u>
Expense Expenditures Subtotal	\$ 15,634,952	\$ 15,634,952	\$ 15,634,952

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26	<u>Corrections Division</u>	FROZEN BY STATUTE
	<i>Manager's Recommendation.....</i>	\$ 16,506,896
	<i>BAC Recommendation.....</i>	\$ 16,506,896
	<i>Motion to set Corrections Division Budget at</i>	\$ 16,506,896

Motion by Commissioner Shaughnessy to set the Corrections Division Budget for Fiscal Year 2009 at \$16,506,896. Seconded by Commissioner Feeney. Commissioner Clenott voted no. Vote passed 2 to 1.

Total Expense Budget with BOC	MGR Recom	BAC Recom	Comm Recom
Expense Expenditures Subtotal	\$ 32,141,848	\$ 32,141,848	\$ 32,141,848

27	<u>Revenues</u>	
	<i>Manager's Recommendation.....</i>	\$ (9,604,963)
	<i>BAC Recommendation.....</i>	\$ (9,604,963)
	<i>Motion to set Revenue Budget at</i>	\$ (9,604,963)

Motion by Commissioner Feeney to set the Revenues Budget for Fiscal Year 2009 at \$(9,604,963). Seconded by Commissioner Shaughnessy, so voted unanimously.

The Manager indicated this ties into the nontax revenues that we receive with the jail such as the Federal inmates, and the other revenues on the general fund side of the Budget. It is decrease because the Registry of Deeds revenues are down. The Reg. of Deeds has initiated a new fee to start at the beginning of 2009 that will help generate new revenues similar to what other counties have done.

28	<u>Designated Tax Subsidy</u>	
	<i>Manager's Recommendation.....</i>	\$ (350,000)
	<i>BAC Recommendation.....</i>	\$ (350,000)
	<i>Motion to set Designated Tax Subsidy Budget at</i>	\$ (350,000)

Motion by Commissioner Shaughnessy to set the Designated Tax Subsidy Budget for Fiscal Year 2009 at \$ (350,000). Seconded by Commissioner Feeney, so voted unanimously.

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Summary Recap: Overall County Budget			
<i>2008 Budget Net</i>	\$	<u>21,613,747</u>	
	\$	573,138	
Manager's Recommendation.....	\$	22,186,885	
		2.65%	
BAC Recommendation.....	\$	22,186,885	
		2.65%	
Commissioner's Recommendation.....	\$	22,186,885	
To set the 2008 net tax assessment at.....		2.65%	

29 Capital Improvement Program			
<i>Manager's Recommendation.....</i>	\$	325,000	
<i>Motion to set FY2009 CIP projects at</i>	\$	325,000	

Motion by Commissioner Feeney to set the Capital Improvement Program for Fiscal Year 2009 at \$325,000. Seconded by Commissioner Shaughnessy, so voted unanimously.

30 Capital Improvement Program			
<i>De-obligate CIP Balances and return funds to General Fund</i>			
<i>Manager's Recommendation.....</i>	\$	-	
<i>Motion to de-obligate previous CIP projects at</i>	\$	-	

The Manager indicated there will be no recommendation due to our financial constraints on the current CIP.

There being no further business Commissioner Feeney made a MOTION to adjourn the meeting at 7:40 PM. Commissioner Shaughnessy seconded the MOTION. All voted unanimously.

ATTEST:

Barbara M. Buckley
Barbara M. Buckley
Deputy Clerk

The next regular Commissioners meeting will be held at 5:30 PM on Monday, December 22, 2008 in the Peter J. Feeney Conference Room, Cumberland County Courthouse Annex 1.

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