

**Cumberland County Community Development - CDBG**

**Program Application Schedule – 2008**

- 1) Applications sent to communities – November 2, 2007
- 2) Pre-applications due at County – December 14, 2007
- 3) Response to Pre-applications back from County – December 28, 2007  
(at the latest)
- 3) Applications due at County – February 1, 2008
- 4) Application Review Team, review complete - February 29, 2008
- 5) MOC review of recommendations – mid-March meeting
- 6) County Commissioners Workshop – early April
- 7) County Commissioners Public Hearing – late April, early May
- 8) Annual Action Plan sent to HUD – May 15 (or sooner)

# Cumberland County Community Development Block Grant Program

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General Program Application

2008

Applications Due -- 4:00 PM, Friday, February 1, 2008



**Cumberland County  
Community Development Office  
142 Federal Street, Suite 102  
Portland, Maine 04101  
Tel. 207- 871- 8380  
Fax 207- 871- 8292**

# Cumberland County Community Development Program

## Application Timetable & Submission Requirements

1) Applications are due: 4:00PM, Friday, February 1, 2008

2) Eligible Applicants: Municipalities are the only eligible applicants for this program. Non-profit service providers, businesses or other organizations/entities must apply through a municipality.

3) Submission of applications:

- E-mail or fax applications **will be accepted** to meet the deadline - *applicants must submit printed copies by Monday, February 4, 2007, 4:00PM*
- 1 original and 9 copies must be mailed or delivered to:

Community Development Program  
Cumberland County – Executive Office  
142 Federal Street, Suite 102  
Portland, Maine 04101

- The 9 copies may be double-sided copies.

4) Presentation:

- No binders, covers or folders
- Minimum 12 point type.
- 8.5" X 11" paper
- At least 1" margins

5) Maximum length response to the five narrative questions is **4 pages**.

6) Application submission must include:

- Cover page
- Responses to the five narrative questions
- Budget page
- Demonstration of endorsement by elected officials

**CUMBERLAND COUNTY**

**COMMUNITY DEVELOPMENT BLOCK GRANT - CDBG**

**PROGRAM APPLICATION – 2008**

Community(s): \_\_\_\_\_

\_\_\_\_\_

Contact Information: Name: \_\_\_\_\_; Tel. \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

Project Title: \_\_\_\_\_

**Program Category:** Public Service \_\_\_\_; Public Infrastructure/Facility \_\_\_\_;  
Housing \_\_\_\_; Downtown Revitalization \_\_\_\_; Economic Development \_\_\_\_

**Select your CDBG "National Objective":**

Low/moderate income: Area-wide \_\_\_\_; Limited Clientele \_\_\_\_  
Presumed Group \_\_\_\_\_(identify group)

Slum/Blight: Area-wide \_\_\_\_; Spot Basis \_\_\_\_

Amount of CDBG funds requested \$ \_\_\_\_\_

Name of Authorized Official: \_\_\_\_\_

Signature of Authorized Official: \_\_\_\_\_

## GENERAL GRANT PROGRAM APPLICATION

Respond to the five narrative questions in a maximum of four pages.

1. Describe the project: 30 points

- Provide a detailed description of the project or program
- Outline the project's implementation schedule

2) Identify the community needs to be addressed: 30 points

- Describe the scope, magnitude and severity of the problem
- Describe past efforts, if any, to address the problem.
- What's the impact of the problem on low/moderate income persons or slum/blight conditions?

3) Convey your community's readiness to proceed: 20 points

- What steps must to be taken prior the project's implementation?
- How has the project been conveyed to community residents particularly low/moderate income residents?
- Are the 20% matching funds/in-kind contributions available for the project?

4) Identify the measurable impacts of the activity: 10 points

- How will you measure the outcomes resulting from the project?

5) Demonstrate the need for CDBG program funds: 10 points

- What will be the consequence if the funds are not received?
- Demonstrate that you've sought funds from other sources
- Why are CDBG funds critical for the project to proceed and be successful?

Budget - Construction Projects

<b>Cost Category</b>	CDBG Funds	Municipal Funds	Other Funds	Total
Design/Engineering				
Land Costs				
Materials/Supplies				
Construction Costs				
Administration				
Other -----				
1.				
2.				
3.				
4.				
<b>TOTAL COSTS</b>				

# Cumberland County Community Development Block Grant Program

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## Planning Grant Program Application 2008

Applications Due -- 4:00 PM, Friday, February 1, 2008

**Cumberland County  
Community Development Office  
142 Federal Street, Suite 102  
Portland, Maine 04101  
Tel. 207- 871- 8380  
Fax 207- 871- 8292**



# Cumberland County Community Development Program

## Application Timetable & Submission Requirements

- 1) Applications are due: 4:00PM, Friday, February 1, 2008
- 2) Eligible Applicants: Municipalities are the only eligible applicants for this program. Non-profit service providers, businesses or other organizations/entities must apply through a municipality.
- 3) Submission of applications:
  - E-mail or fax applications **will be accepted** to meet the deadline - *applicants must submit printed copies by Monday, February 4, 2007, 4:00PM*
  - 1 original and 9 copies must be mailed or delivered to:

Community Development Program  
Cumberland County – Executive Office  
142 Federal Street, Suite 102  
Portland, Maine 04101
  - The 9 copies may be double-sided copies.
- 4) Presentation:
  - No binders, covers or folders
  - Minimum 12 point type.
  - 8.5" X 11" paper
  - At least 1" margins
- 5) Maximum length response to the three narrative questions is **3 pages**.
- 6) Application submission must include:
  - Cover page

- Responses to the three narrative questions
- Budget page
- Demonstration of endorsement by elected officials

**CUMBERLAND COUNTY**

**COMMUNITY DEVELOPMENT BLOCK GRANT - CDBG**

**PLANNING GRANT PROGRAM APPLICATION – 2008**

Community(s) \_\_\_\_\_

\_\_\_\_\_

Contact Information: Name: \_\_\_\_\_; Tel. \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

Project Title: \_\_\_\_\_

Amount of CDBG funds requested \$ \_\_\_\_\_

Name of Authorized Official: \_\_\_\_\_

Signature of Authorized Official: \_\_\_\_\_

**CUMBERLAND COUNTY**  
**COMMUNITY DEVELOPMENT BLOCK GRANT**  
**PROGRAM APPLICATION – 2008**  
**COMMUNITY PLANNING GRANT APPLICATION**

Respond to the three narrative questions in a maximum of three pages.

1. Describe the community problem(s) or needs you wish to address with Community Planning Program funds. 40 points
  - Describe the scope, magnitude and severity of the problem
  - Describe past efforts, if any, to address the problem.
  - Does the problem have specific impacts on low/moderate income Households or low/moderate income neighborhoods?
  - Why are CDBG funds critical to the planning activity's success?
  
- 2) What's the strategy to complete the planning project? 30 points
  - Describe the planning tasks to be undertaken
  - Outline the project's schedule
  - Are community partnerships established and engaged in the project?
  
- 3) Convey your community's readiness to proceed. 30 points
  - How has the project been conveyed to community residents?
  - Are matching funds available for the project?
  - Are staff and/or consultants available to complete the project

## Planning Grant Application --- Program Budget

<b>Cost Category</b>	CDBG Funds	Municipal Funds	Other Funds	Total
Administration				
Equipment				
Materials/Supplies				
Operations				
Salaries				
Fringe				
Transportation				
Vehicles				
Consultants				
Space/Rent				
Other (List)				
1.				
2.				
3.				
<b>TOTAL COSTS</b>				

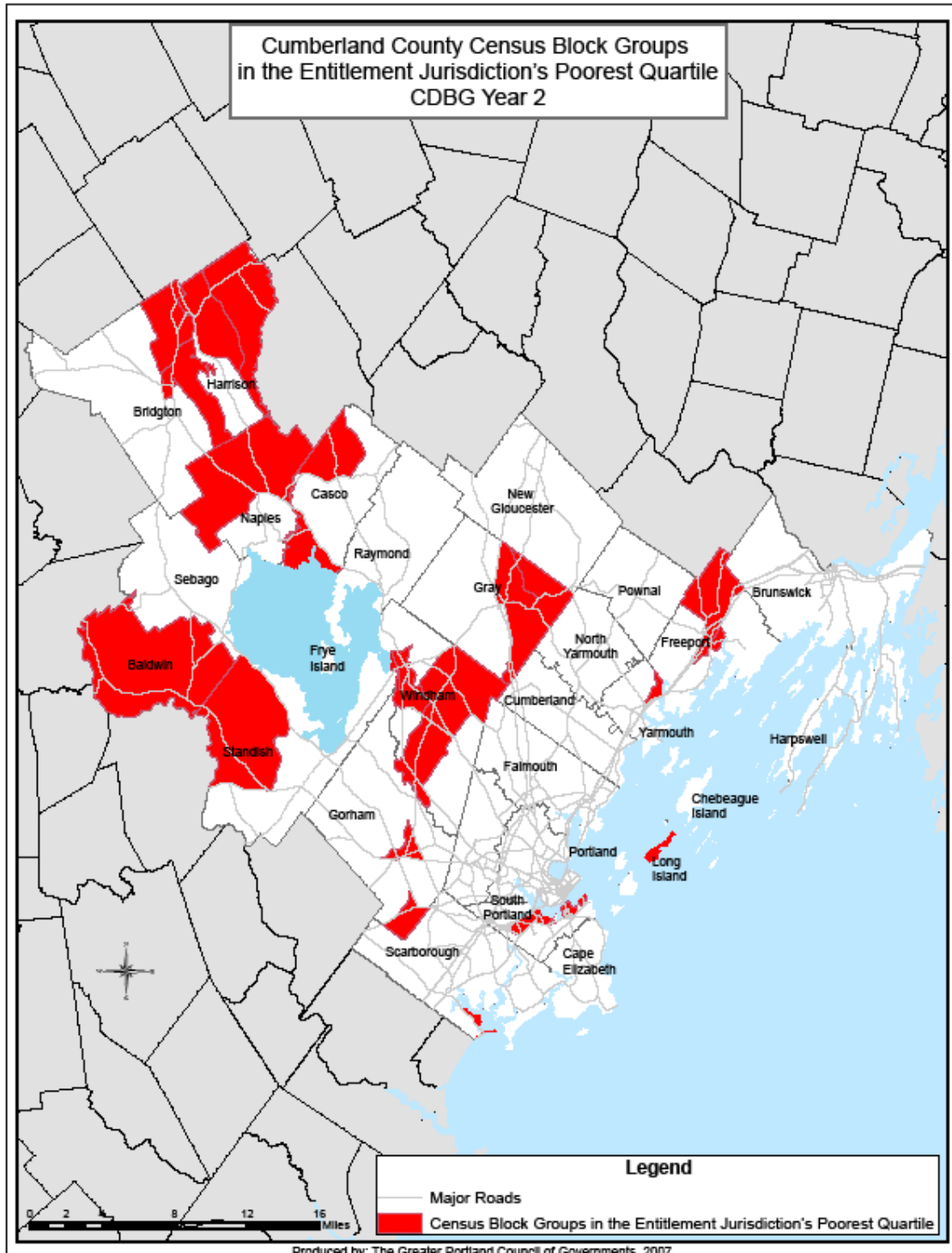
## Cumberland County Community Development Program

### Exception Rule List - 2008 - Program Year #2

<u>City/Town</u>	<u>Block Group</u>	<u>Low Income</u>	<u>Total Population</u>	<u>Low/Mod Percentage</u>
SOUTH PORTLAND	230050032003	514	776	66.20%
SOUTH PORTLAND	230050031003	452	745	60.70%
SOUTH PORTLAND	230050030004	1214	2056	59.00%
Bridgton town	230050160004	482	822	58.60%
Gorham town	230050040022	30	52	57.70%
Yarmouth town	230050044016	352	620	56.80%
Scarborough town	230050038007	414	734	56.40%
Windham town	230050048015	336	614	54.70%
Gorham town	230050040021	913	1673	54.60%
Windham town	230050048022	501	939	53.40%
Harrison town	230050150001	456	859	53.10%
Bridgton town	230050160002	438	865	50.64%
Freeport town	230050045006	897	1775	50.50%
Casco town	230050130001	335	665	50.40%
Casco town	230050130004	327	656	49.80%
Freeport town	230050045002	309	621	49.80%
Long Island town	230050024002	100	201	49.80%
Freeport town	230050045001	434	895	48.50%
Gorham town	230050040013	606	1259	48.10%
Windham town	230050048032	923	1927	47.90%
SOUTH PORTLAND	230050030001	822	1793	45.80%
SOUTH PORTLAND	230050035003	433	945	45.80%
SOUTH PORTLAND	230050031004	386	845	45.70%
SOUTH PORTLAND	230050030002	463	1016	45.60%
Gray town	230050047005	398	878	45.30%
Windham town	230050048021	649	1447	44.85%
Naples town	230050140001	911	2043	44.60%
Bridgton town	230050160003	272	626	43.45%
Baldwin town	230050165004	555	1290	43.00%
Harrison town	230050150002	378	879	43.00%
Scarborough town	230050038003	103	245	42.00%
Windham town	230050048016	632	1525	41.44%
Gray town	230050047007	654	1583	41.30%

# Cumberland County Community Development Program

## Exception Rule Map – 2008



## Cumberland County Community Development Program

### Income Limits

HUD/CDBG program qualifying low/moderate income limits adjusted for household size – December 2007.

Towns of:

Baldwin, Casco, Bridgton, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago

Household Size:	1	2	3	4	5	6
Income Limit:	32,400	37,000	41,650	46,250	49,950	53,650

Cities/Towns of:

Cape Elizabeth, Cumberland, Falmouth, Freeport, Gorham, Gray, Long Island, North Yarmouth, Raymond, Scarborough, South Portland, Standish, Windham, Yarmouth

Household Size:	1	2	3	4	5	6
Income Limit:	38,200	43,650	49,100	54,550	58,900	63,300