

## 12/13/06 MOC Meeting Minutes

<b>Voting Members:</b>	<b>Member present</b>
<b>Bridgton</b>	Mitch Berkowitz
<b>Cape Elizabeth</b>	Jim Howe?
<b>Cumberland</b>	
<b>Falmouth</b>	Nathan Poore
<b>Freeport</b>	Jim Migliaccio
<b>Gorham</b>	Tom Ellsworth
<b>Gray</b>	Skip Crane
<b>Harpswell</b>	Terry Libby
<b>Harrison</b>	Lisa Villa
<b>Long Island</b>	
<b>Naples</b>	Derik Goodine
<b>New Gloucester</b>	David Lunt
<b>North Yarmouth</b>	Dick Brobst
<b>Pownal</b>	
<b>Raymond</b>	
<b>Scarborough</b>	Dan Bacon
<b>Sebago</b>	Robert Nicholson
<b>South Portland</b>	
<b>Standish</b>	
<b>Windham</b>	Tony Plante
<b>Yarmouth</b>	
<b>County Commissioner:</b>	Dick Feeney
<b>Ex-Officio Members:</b>	Peter Crichton, County; Neal Allen, GPCOG; Erik Carson, Westbrook; Grant Lee, PROP
<b>Staff:</b>	Aaron Shapiro, Elizabeth Trice, County; Caroline Paras, GPCOG; Frank O'Hara, Consultant
<b>Others:</b>	Allen Crabtree, Sebago; Allison Libby, Gray.

### Agenda:

1. Welcome and Introductions
2. Introductory Presentation by Aaron Shapiro (available in powerpoint)
3. Critical Decisions:
  - A. Establishment of Program Priorities
  - B. Components of Program
  - C. Resource Allocation Among Components
  - D. Application Review Team
  - E. Selection Criteria for Community Applications
4. Schedule moving forward.

**A. Establishment of Program Priorities.** Confirmed that priorities are in no particular order. Change priority 5 to Economic Development (with Living wage jobs and microenterprises as bullets), add public facilities as #10, modify transit to be “transit in conjunction with other priorities”

Discussion: Erik Carson questions transit as a priority and whether there might be other funds that could better fund transit. Elizabeth responds that these were needs brought up in Lakes Region as well as Child Care Policy Council, and that it was somewhat of an issue at the Coastal Region meeting. CDBG could be used to subsidize fares for low/mod persons, elderly, disabled adults. M. Berkowitz - medical transport to Maine Medical Center and Central Maine Medical in Lewiston is a big issue in the Lakes Region.

Tony would like to see the use of CDBG funds to remove a barrier to something happening versus providing a service.

**B. Components of Program.** Group Agrees.

**C. Resource Allocation Among Components.** Discussion of whether regional allocation should be more than 30%. Erik Carson asks whether there is possibility of linking to USDA funds in the more rural communities. Question of whether PROP may be able to

fill some of the hole left by not being able to serve cc towns with other. Approval of 70/30 split with the understanding that it can be shifted after the application period has closed. Tony points out that the group in general operates by consensus, meaning that if you can live with it, it passes, but that the final recommendations would be subject to a formal vote before being passed to the county commissioners.

**D. Application Review Team.** Concerns are expressed that reading all the applications may be too large of a workload for review committee. (Lisa Villa arrives) Tony points out that we don't know how many applications we're likely to have, but that staff could do some pre-screening if necessary. Suggestions include that that whole group would see whole list of applications, and that review team members from MOC should rotate on a staggered basis from year to year to have build some experience on the team. Suggestion by Dan Bacon that all the commissioners be present at MOC meetings to ensure passage. Dick Feeney suggests that there be at least an alternate commissioner involved to ensure full awareness of the program. Tony suggests that there be five MOC members on the team instead of three. Group agrees.

**E. Selection Criteria.**

Discussion of whether the program should accept applications that are longer than the set 2-4 pages. Staff will set standards to keep applications brief. Agreed that this is a way to identify projects that may need more fleshing out, and that projects not selected will be reviewed the next year as appropriate.

Aaron will send out application materials to communities shortly.

**Schedule Moving Forward**

Discussion of whether GPGOC should provide technical assistance to communities on their one-page applications. Elizabeth responds that applications should be simple enough to be written by communities themselves, that Aaron and Elizabeth can take questions, and that towns can choose to pay for extra technical assistance should they choose to.

**Next meeting dates:**

Jan 10 MOC Meeting

Feb 2. Community Applications Due

Feb 14 MOC Meeting – review draft consolidated plan

March 14 MOC Meeting – approve final consolidated plan & first year activities

**If anyone is interested in being on the Application Review Team please contact Tony Plante.**