

Cumberland County Community Development Block Grant Program

Planning Grant Program Application 2010

Applications Due -- 4:00 PM, Friday, January 22, 2010

**Cumberland County
Community Development Office
142 Federal Street, Suite 102
Portland, Maine 04101
Tel. 207- 699-1905
Fax 207- 871- 8292**

**An electronic copy of this application is available at
www.cumberlandcounty.org/cd/cdbg**

Cumberland County Community Development Program

Planning Grant Program Application

Application Timetable & Submission Requirements

- 1) Applications are due: 4:00PM, Friday, January 22, 2010
- 2) Eligible Applicants: Municipalities and Cumberland County are the only eligible applicants for this program. Non-profit service providers, businesses or other organizations/entities must apply through a municipality or the County.
- 3) Submission of applications:
 - E-mail or fax applications **will be accepted** to meet the deadline - *applicants must submit printed copies by Tuesday, January 26, 2010, 4:00PM*
 - 1 original and 9 copies must be mailed or delivered to:

Community Development Program
Cumberland County – Executive Office
142 Federal Street, Suite 102
Portland, Maine 04101

- 4) Presentation:
 - No binders, covers or folders
 - Minimum 12 point type.
 - 8.5" X 11" paper
 - At least 1" margins
 - The 9 copies may be double-sided copies.
- 5) Maximum length response to the three narrative questions is **3 pages**. Applicants may include up to two pages of attachments for maps or pictures.
- 6) Application submission must include:
 - Cover page
 - Responses to the three narrative questions
 - Budget page
 - Demonstration of endorsement by elected officials
- 7) Applications may include up to two pages of attachments for maps or pictures.
- 8) Multi-community applications must be endorsed by an authorized official of all participating communities (form provided). Additional question concerning the role of each participating community must be answered (form provided)

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT PROGRAM

CDBG PLANNING GRANT PROGRAM APPLICATION – 2010

Community(s) _____

Contact Information: Name: _____; Tel. _____

Address: _____

E-mail: _____

Project Title: _____

Amount of CDBG funds requested \$ _____

Total estimated project cost \$ _____

Name of Authorized Official: _____

Signature of Authorized Official: _____

COMMUNITY PLANNING GRANT APPLICATION - 2010

Respond to the three narrative questions in a maximum of three pages.

1. Describe the community problem or needs you wish to address with Community Planning Program funds. **35 points**

- a. Describe the scope, magnitude and severity of the problem
- b. Describe past efforts, if any, to address the problem.
- c. Does the problem have specific impacts on low/moderate income households or low/moderate income neighborhoods?
- d. Why are CDBG funds critical to the planning activity's success?

2) What's the strategy to complete the planning project? **30 points**

- a. Describe the planning tasks to be undertaken
- b. Outline the project's schedule
- c. Are community partnerships established and engaged in the project?

3) Convey your community's readiness to proceed. **30 points**

- a. How has the project been conveyed to community residents?
- b. Are matching funds available for the project?
- c. Are staff and/or consultants available to complete the project?

Multi-Jurisdictional Bonus: 5 points will be awarded to projects sponsored by two or more communities demonstrating benefits to all participating communities.

- Application must be endorsed by officials from both communities (form provided)
- Each participating community's role in the project must be defined (form provided)

Planning Grant Application --- Program Budget

Cost Category	CDBG Funds	Municipal Funds	Other Funds	Total
Consultant Services				
Advertising				
Public Meetings				
Printing				
Mailings				
Other				
1.				
2				
3.				
4.				
Total Costs				

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT PROGRAM

CDBG PLANNING PROGRAM APPLICATION – 2010

MULTI-COMMUNITY APPLICATION

ADDITIONAL QUESTIONS

New for the 2010 program year, applications for planning projects serving two or more communities are eligible to receive an additional 5 points in the scoring process.

Multi-community applicants must answer the additional questions in a maximum of one page:

- 1) What role will each applicant community play in the planning project?
- 2) How will each community benefit from the planning project?

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT PROGRAM

CDBG GENERAL PROGRAM APPLICATION – 2010

MULTI-COMMUNITY APPLICATION

ENDORSEMENT BY ELECTED OFFICIALS

Lead Community Applicant: _____

Lead Community Authorized Official _____

Signature of Authorized Official _____

Additional Community Applicant: _____

Additional Community Authorized Official _____

Signature of Authorized Official _____

Additional Community Applicant: _____

Additional Community Authorized Official _____

Signature of Authorized Official _____

Additional Community Applicant: _____

Additional Community Authorized Official _____

Signature of Authorized Official _____

Additional Community Applicant: _____

Additional Community Authorized Official _____

Signature of Authorized Official _____